

Volunteering with Jigsaw School Minibus Driver

ROLE SUMMARY

You will be working alongside our Educational Visits & Operations Coordinator to provide friendly and safe transport for Jigsaw pupils attending offsite trips. We are looking for a supportive and reliable volunteer to drive our School minibuses, who wants to make a positive contribution to the lives of our learners. The role hours are flexible to support for when off-site visits are organised.

MAIN ACTIVITIES

- Driving to and from School events and activities in a responsible manner.
- Share responsibility for the comfort and welfare of pupils.
- Be responsible for ensuring the vehicle is tidy and in a hygienic condition before and after visits.
- Complete vehicle checks before visits and report any defects to the Facilities Team.
- Refuel the vehicles as needed.
- Report any incidents or accidents to the School.

DESIRABLE QUALITIES

- Full clean driving license (held for at least 2 years), D1 entitlement is preferred
- Experience driving large vehicles is preferable.
- Geographical awareness of Surrey.
- Accommodating and patient personality.
- Able to communicate with a range of people including Jigsaw staff and members of the public.
- Good timekeeping skills.

ADDITIONAL INFORMATION

- A driving assessment will be completed with an external assessor before transporting pupils
- Jigsaw will pay reasonable 'out-of-pocket' expenses
- Flexibility around volunteering pattern - to be mutually agreed

Jigsaw Trust is an educational and specialist day provision for autistic children and adults, based at Dunsfold Park, Cranleigh, Surrey.

To apply for this volunteering opportunity Please download and complete the Application Form at [Volunteer - Jigsaw Trust](#) and return it by email to careers@jigsawtrust.co.uk. If you would like to speak to a member of the HR Department please email careers@jigsawtrust.co.uk or telephone 01483 277366

We are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. We expect all staff and volunteers to share this commitment. THE POST HOLDER WILL BE SUBJECT TO AN ENHANCED DISCLOSURE AND BARRING SERVICE (DBS) CHECK, of which costs will be covered by Jigsaw