

JOB DESCRIPTION

OCCUPATIONAL THERAPIST

Reports to	Specialist Occupational Therapist
Responsible for	N/A
Hours	34.75 hours per week, Monday to Friday 9.00am - 4.30pm (Tuesday to 5.30pm) Jigsaw School Term Times (over 3 terms) <i>Part time also considered</i>
Annual Leave	44 days paid holiday plus bank holidays

Job Overview

Based in the Jigsaw CABAS® School, you will work closely with other therapists and teachers to provide specialist, direct and indirect therapy for pupils with autism and related disabilities. Under the supervision of the Special Occupational Therapist your work will include addressing sensory processing difficulties, anxiety and emotional regulation difficulties, motor and perceptual skills and functional life skills.

Main duties and responsibilities

- Assessing, planning and implementing appropriate interventions for pupils with a wide range of needs including motor, perceptual, sensory and functional difficulties
- Planning and delivering therapy sessions for individual students and small groups
- Integrating therapy targets into the classrooms including implementing and overseeing teachers running therapy programmes
- Assessing and evaluating therapy outcomes and reporting findings
- Writing reports to contribute to the Annual Review and attend meetings as required
- Demonstrating clinical effectiveness by use of evidence based practice and outcome measures
- Develop close links with the whole therapy team, to work as a team and to deliver some joint therapy sessions in line with EHCP needs of pupils
- Be responsible for meeting the Occupational Therapy needs for individual pupils based on clinical needs and their EHCP provision
- Maintain up-to-date and accurate case notes in line with professional standards and school policies
- Adhere to local and national standards and guidelines relating to professional practice and maintain registration with the Health and Care Professions Council.
- To attend regular therapy and whole school meetings and to liaise with class supervisors and teachers regularly to discuss individual pupils
- Adhere to all company policies and procedures within defined timescales
- Undertake any other tasks which can be reasonably expected in relation to the role

PERSON SPECIFICATION

Knowledge, skills and experience

- Recognised Occupational Therapy degree / qualification
- HCPC registration to practice
- Member of Royal College of Occupational Therapists
- Evidence of CPD e.g. membership of a relevant SIG/CEN

- Minimum of 1-2 years' experience with pediatric caseload
- Experience of working within a multi-disciplinary team
- Proven clinical experience and working knowledge of the service area
- Knowledge of relevant therapeutic interventions/approaches, for example Sensory Integration, postural management training/Bobath training
- An understanding and personal commitment to safeguarding and promoting the welfare of children and young people

Personal qualities

Achieving results

- Draws sound conclusions based upon a mixture of analysis, evidence and experience
- Sets challenging goals for his/her area of responsibility in relation to business opportunities
- Measures the risks involved while taking a course of action
- Transforms technical information to engage a non-specialist audience
- Shares new ideas and perspectives to adjust business strategies
- Encourages others to see the positive outcome of doing things differently
- Advises and/or develops practical solutions to address resource issues that impact the effectiveness of a team or project and the work to be delivered
- Provides clear directions and priorities to teams
- Delegates responsibility to individuals to make them accountable for successful execution

Building relationships

- Acts as a seasoned adviser, providing independent opinions on complex client problems and novel initiatives, and assists with handling priority issues
- Advocates on behalf of clients to senior management, identifying approaches that meet the clients' needs as well as those of the Organisation
- Identifies and responds to underlying attitudes or behaviour patterns such as cultural norms and personality differences
- Uses situations (e.g. the setting, people present, sequence of events) to create a desired impact and to maximise the chances of a favourable outcome
- Maintains an objective, non-emotional distance from interpersonal conflicts or arguments that arise during negotiations
- Manages compliance, ethical and other issues to protect the Organisation's reputation and respect its obligations
- Identifies and plans learning, targeted to specific developmental needs in current position
- Gives feedback that is constructive and precise based on facts and behavioural patterns observed, and gives individualised suggestions for improvement

Planning for the future

- Develops and implements projects, programmes and processes aligned with the Organisation's strategic direction and needs
- Identifies and creates opportunities to initiate new partnerships that will facilitate the achievement of strategic goals
- Maintains a broad, strategic perspective while identifying and focusing on crucial details

We are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. We expect all staff and volunteers to share this commitment.

THE POST HOLDER WILL BE SUBJECT TO AN ENHANCED DISCLOSURE AND BARRING SERVICE (DBS) CHECK

Caring · Person-Centred · Continuous Learning · Integrity · Teamwork