

ROLE DESCRIPTION

TRUSTEE - JIGSAWPLUS

JIGSAW TRUST IS SEEKING A TRUSTEE TO JOIN THE JIGSAWPLUS BOARD OF TRUSTEES

ABOUT JIGSAW TRUST

The aim of the Trust is to improve the lives of children and adults affected by autism through the provision of high quality, accessible, educational, vocational and wellbeing services.

Jigsaw Trust is a registered charity established in 1999. It opened Jigsaw School in the same year and now has provision for 68 pupils aged between 4 and 19 years old. The School is proud to be rated as 'Outstanding' by Ofsted (2010, 2013, 2016 and 2019) and has one of the country's leading experts in CABAS® as its Director of Education.

In 2012, JigsawPlus was established providing a specialist day provision to support adults with autism and related disabilities from the age of 18+. Its Centre for Lifelong Learning was officially opened in April 2013 and in 2018, following a capital fundraising campaign, it moved into a purpose built facility on Dunsfold Park.

In 2013 the Trust opened its first social enterprise **Café on the Park** providing adults and young people with a variety of work experience and volunteering opportunities tailored to their individual abilities and tolerances. This was followed by the setting up of **Jigsaw GARDENworks** a horticultural enterprise enabling learners of all ages to embark on a range of gardening and outdoor activities.

WHY BECOME A TRUSTEE FOR JIGSAWPLUS?

The role of the Trustee is essential to the strategic development of the charity. This non-executive position is a great opportunity for you to give back to the community, whilst simultaneously broadening your own knowledge. You will be working with a wide range of people who bring experiences across a variety of industry sectors and backgrounds, all working toward improving the lives of those affected by autism. The feel-good factor of this type of teamwork is not to be underestimated.

PERSON SPECIFICATION

JigsawPlus is looking for individuals with good business acumen and assist with pushing forward with the vision of Jigsaw Trust. Knowledge of Autism Spectrum Disorder will be an advantage.

For these valuable roles, the ideal candidates for our Board of Trustees will be inspiring and proactive individuals with experience and skills in these areas:

- A background in Social Care
- Knowledge of Advocacy, Guardianship and Deputyship

PERSON SPECIFICATION (cont)

- An understanding of the charity sector and a strong commitment to its principles
- Excellent communicator who is comfortable working with people of all levels and backgrounds
- Ideally, previous experience of serving as a trustee of a UK registered charity

DUTIES

As a member of the Board of Trustees, your duties will include

- Actively connecting with the Trust and the Trustee Board in exercising its responsibilities and functions
- Attending quarterly meetings of Trustees
- An opportunity to join another 'monitoring pair' in an area of interest such as social enterprises or IT

APPLICATION PROCESS

To find out more please contact Naomi Chaning Pearce on 01483 277366. To apply please submit your interest along with a CV to clerk@jigsawtrust.co.uk

It is a criminal offence to act as a Trustee if you have been disqualified from acting as a Trustee by the Charity Commission under Charities (Protection and Social Investment) Act 2016. All successful applicants will be required to confirm that these disqualification criteria do not apply to them and will also be subject to an enhanced disclosure from the Disclosure and Barring service (DBS).

WE ARE COMMITTED TO SAFEGUARDING AND PROMOTING THE WELFARE OF CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULTS. WE EXPECT ALL STAFF AND VOLUNTEERS TO SHARE THIS COMMITMENT.